



SUJAY PUBLIC SCHOOL

(Affiliated to CBSE, NEW DELHI)

AFFILIATION NO : 1931412 SCHOOL CODE : 56439

Vadakkupattu Main Road, Medavakkam, Chennai - 100.

TRANSFER CERTIFICATE

SAMPLE COPY

TC.No : 224 EMIS No: ADMN. No :

1. Name of the Pupil :
2. Father's Name :
3. Mother's Name :
4. Date of Birth :/...../..... :
..... (in Words)
5. Gender (Male/Female/Trans Gender) :
6. Nationality/Religion :
7. Whether the candidate belongs to SC/ST/OBC/OC :
8. Date of first admission in school with class :/...../..... :
..... (in Words)
9. Class in which the Pupil last studied :
10. School/Board Annual Exam last taken with results :
11. Whether Failed, if so once/twice in the same class :
12. Subjects Studied : 1 2
3 4
5 6
13. Whether qualified for promotion to the higher class if so, to which class :
14. Month upto which the pupil has paid school fee :
15. Any fee concession availed of, if so nature of concession :
16. Total number of working days in the academic year :
17. Total number of working days the Pupil was present :
18. Whether NCC cadet / Boy Scout / Girl Guide (details if any) :
19. Games or extracurricular activities in which the Pupil usually took part :
20. General Conduct :
21. Date of Application for Transfer Certificate :
22. Date of issue of Transfer Certificate :
23. Reason for Leaving the School :
24. Course of Study : REGULAR

Place :

Date :

**SIGNATURE OF THE
PRINCIPAL**